

APPLICATION FORM FOR THE FOLLOWING ITEM

Item's type	<input type="checkbox"/> Apartment	<input type="checkbox"/> House	<input type="checkbox"/> Parking lot	Reference
Address				
Postcode / City	Floor			
Number of rooms	Apartment Nr.			
Monthly rent CHF	Charges CHF			
Deposit				
Number of occupants	Adults		Children	
Visit date	Entry date			

TENANT

CO-TENANT /
 JOINT CONTRACTOR

Last name				
First name				
Date of birth				
Marital status				
Nationality				
Residence permit				
Telephone				
Mobile				
Email				
Profession				
Current employer				
Gross annual income				
Net annual income				
Since				
Current address				
Postcode / City				
Current property management				
Gross monthly rent				
Private civil liability insurance	<input type="checkbox"/> Yes	No	Yes	No
Are you subject to de pt enforcements ?	<input type="checkbox"/> Yes	No	<input type="checkbox"/> Yes	No
Are you subject to any certificate of loss ?	<input type="checkbox"/> Yes	No	<input type="checkbox"/> Yes	No
Pets	Yes	No	What kind:	

How did you first hear about this property ?

<input type="checkbox"/> Bory's website	<input type="checkbox"/> Reception	<input type="checkbox"/> Newspaper
<input type="checkbox"/> Former tenant	<input type="checkbox"/> Website, which one ? _____	
<input type="checkbox"/> Other, which one? _____		

DOCUMENTS TO BE PROVIDED WITH THIS APPLICATION FORM :

1. Recent salary statement(s) or last 3 pay slips
2. Copy of a form of ID and/or residence permit
3. Proof of no debt enforcements or certificates of loss from Ofce des Poursuites et Faillites from your current home (less than 3 months)

For each assignment, an administration charge will be billed to you for processing your tenant application.

Appartment assignment	CHF 180.- VAT included
House assignment	CHF 285.- VAT included
Parking lot assignment	CHF 65.- VAT included
Appartment + parking assignment	CHF 220.- VAT included

If your application is accepted and you withdraw, you will be charged the amount of CHF 216.- VAT included to cover the costs of drawing up the lease, financial checks, and other activities we perform in the course of processing your application.

CLAUSE RELATIVE TO THE PROTECTION OF PERSONAL DATA :

According to the legislation in force we inform you that Bory and Cie Agence Immobilière SA is brought to process your personal data contained in the present request form of rent.

The information collected within the framework of this form, as well as its processing, is necessary for the follow-up of your application. The failure to respond to one of the fields of the form will result in the impossibility for our real estate to give the continuation which suits.

Within the framework of the good execution of your request, Bory and Cie Agence Immobilière SA can be brought to collect information concerning you with a third party (administration, employer, former lessor) and transmit your personal data to the network of real estate agencies and partner brokers, as well as to the owner of the property for which you apply. Our real estate operates the appropriate technical and organizational measures, to protect your personal data against any violation or excessive use.

Your data is strictly preserved during the time required for the execution of our mission.

According to the legislation in force, we inform you that you have a right of access, modification, rectification, opposition and deletion of the personal data which concerns you. To do so, you can contact us at any time at the following address by e-mail: dataprotection@bory.ch.

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In case of opposition or deletion request of your data, you will however want to note, that we shall not be able any more to consider or handle your application.

The undersigned state that the information contained in this form and the documents they have provided are true and accurate. They authorize Bory & Cie Agence immobilière SA to obtain all other supplementary information. They also accept the abovementioned fees under the circumstances described.

Date : -----

Signature of the tenant

Signature of the co-tenant / joint contractor